

**CLUBHOUSE AND COMMUNITY CENTER OPERATIONS**  
**LINN VALLEY LAKES POA**  
**Amended and Adopted**  
**September 17, 2017**

**CLUBHOUSE POLICY**

The Linn Valley Lakes Clubhouse is designed and operated for four (4) basic functions: (1) To be made available to property owners for recreational functions according to adopted policies, rules and conditions, (2) To serve property owners for certain social functions and other special events such as weddings, family reunions, etc., provided reservations are made in advance and rental fees and cleaning deposit paid, (3) To serve as a meeting place for specific groups and functions which are POA related activities such as committees and boards, (4) Bingo is held every Saturday from 3:00pm to 5:00pm. During that time, the lower level of the Clubhouse is not available for any other function. During Bingo the parking lot, entrance door, stairs to the lower level will not be made private; they must remain accessible for Bingo participants. There are other periodic functions scheduled by the Recreation Committee throughout the year.

There are no set hours of operation for the Clubhouse.

**COMMUNITY CENTER POLICY**

The Community Center is designed and operated for six (6) basic functions: (1) To serve as the Administrative Offices for the Property Owners Association, (2) To serve as an exercise and fitness center-one room is equipped with exercise machines and weight lifting equipment. (The key to the exercise room is available at the POA Office and may be checked out to adult property owners at no charge.), (3) To serve as a laundry facility for property owners, (4) To be made available to property owners for recreational functions according to adopted policies, rules and conditions, (5) To serve property owners for certain social functions and other special events such as weddings, family reunions, etc., provided reservations are made in advance and rental fees and cleaning deposit paid, (6) To serve as a meeting place for specific groups and functions which are POA related activities such as committees and boards.

The normal hours of operation of the Association Administrative Offices are from 8:30am to 5:00pm Monday through Friday, and 8:30am to 1:00pm on Saturdays. The offices will, however, be closed from Noon on Thanksgiving Eve, Christmas Eve, and New Year's Eve, until 8:30am the next business day following each of these holidays.

**CLUBHOUSE AND COMMUNITY CENTER RENTAL**

Reservations must be made two(2) weeks in advance by a property owner with credit card at the POA office and a fee will be charged and an agreement signed by the property owner. All activities for which rentals are charged must be completed by 12:00 Midnight. A fee of \$15.00 is added for any event that requests use of the Kitchen.

Property Owner Assessments must be current to reserve or rent the Clubhouse or Community Center.